

Grant Tracking Award Page

- Grant awards are entered by Vendor ID.
- Business Unit level security exists in the database, restricting a user's access. Grant awards issued by other business units will not be visible.
- The default view is of grants in an "active" status. This view can be changed by the user by selecting Inactive or Both from the drop-down and clicking Search.
- Award entry must indicate if a grant award contains Performance Measures
- Funding source(s) must be identified. When a grant award contains Federal funds, additional information is required, including the vendor's fiscal year ending month, the CFDA number and if the award is subject to Federal subrecipient monitoring regulations.

Default view is of Active grants

Enter only if grantee has federal grants

Indicate if grant has performance measures

All fields required except Comments

For Federal funds only (F-Fund and GC-Fund)

Fund Type: Enter the appropriate fund type from the drop-down menu:

- F-Fund = Federal Fund
- G-Fund = General Fund
- GC-Fund = Global Commitment
- S-Fund = Special Fund
- Other = All other types of funds. If "Other" is selected, a brief description must be entered.

Use +/- to insert multiple award rows. An unlimited combination of fund types is allowed.

CFDA# is required for all federal grants.

A-133 should be de-selected for the following only: 1) Federal Grant to another State department and 2) Federal grant not meeting subrecipient definition of A-133. A warning message will display if this field is deselected.