

State of Vermont, Agency of Administration

State Fiscal Recovery Funds Questionnaire: Rehiring Public Sector Staff

INTRODUCTION

This questionnaire intends to gather information from Vermont agencies/departments that seek to use some or all their State Fiscal Recovery (SFR) appropriations towards paying salaries and covered benefits for public sector staff hired since March 3, 2021.¹ All entities planning to expend SFR funds for increased public sector staff, also called payroll replacement, must complete this questionnaire and receive approval from the COVID-19 Financial Office (CFO) before shifting funds from approved programmatic expenses. Entities using SFR funds for any costs besides payroll replacement must also have a standard or revenue replacement SFR questionnaire approved by the CFO.

Please return this completed questionnaire within two weeks of contacting the CFO with your initial request to use funds towards rehiring public sector staff.

SECTION 1: REHIRING PUBLIC SECTOR STAFF

1. Vermont agency/department name:
2. Contact name:
3. Contact Email:
4. Grant/Beneficiary Program name (if applicable):
5. Legislative appropriation (Act, Section number) or ERR # and dollar amount shifting to public sector staff:
6. How many FTEs will you fund through the SFR appropriations listed above?
7. List the positions you will fund using these appropriations (or attach separately):
8. Will you use SFR funds to cover payroll and benefits only for employees hired on or after March 3, 2021? Yes No
9. Will you use funds for payroll and benefits only during the SFR period of performance?² Yes No
10. Will you use SLFRF funds to temporarily fill positions during an ongoing labor dispute? Yes No
11. Are all SFR-funded employees hired in compliance with your agency's conflict-of-interest policies? Yes No
12. Does the total compensation for the employee(s) hired with SFR funds substantially exceed that typical for employees of similar experience and tenure? Yes No
 - a. If yes, is there a compelling business case for hiring the employee(s) at the increased compensation?
Yes, explain: No
13. Will you use funds from the above appropriations for anything besides qualifying payroll and covered benefits? Yes No
 - a. If yes, do you have approved SFR questionnaires for all other funding uses? Yes No

¹ Federal Register, Vol. 87, No. 18, Rules and Regulations. January 27, 2022 (p. 4386).

² Funds must be obligated between March 3, 2021 and December 31, 2024, and expended by December 31, 2026.