insights

Your window into the VISION Upgrade to v9.2 Project

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VISION
Upgrade to v9.2

"To improve is to change; to be perfect is to change often."

- Winston Churchill

Is Your Browser Compatible with VISION 9.2?

When VISION 9.2 goes live you will need to be sure that you are using a version of your browser that is currently supported by Oracle/PeopleSoft. If you are using an unsupported browser version you may experience difficulties that Oracle/PeopleSoft will not address. To ensure that you are using a supported browser check which release you have by following the instructions below and refer to the table on page 3.

Checking release number:

Safari – **Safari** > About Safari

Chrome – ⋮ > Help > About Google Chrome

Microsoft IE – ⚙ > About Internet Explorer

Microsoft Edge – ••• > Settings + scroll down to About this App

Firefox – ☰ > ❓ > About Firefox

Message from the Sponsors

As the project team focuses on building the new system there are some things you can already be doing to make your transition a smooth one. First, be aware of updates such as browser compatibility in this issue of *Insights*. Taking care of known issues now will smooth the transition to VISION 9.2 later. Second, check the project web site often to see what's changing in the new VISION 9.2. It's a great way to keep up-to-date on changes that may affect you. Finally, you'll be hearing more about training options soon. Take advantage of the opportunities you'll have to learn about how VISION 9.2 will be different and what you need to know to be able to get your work done.

The project team is committed to making the changeover to the upgraded system as easy as possible but you can start taking steps now to improve your own experience in moving to VISION 9.2.

– *Adam Greshin, Commissioner - Department of Finance and Management*
– *Brad Ferland, Deputy Secretary - Agency of Administration*

Changes

We'll be highlighting certain changes here, please visit our website for a complete list of changes and how they may impact you.
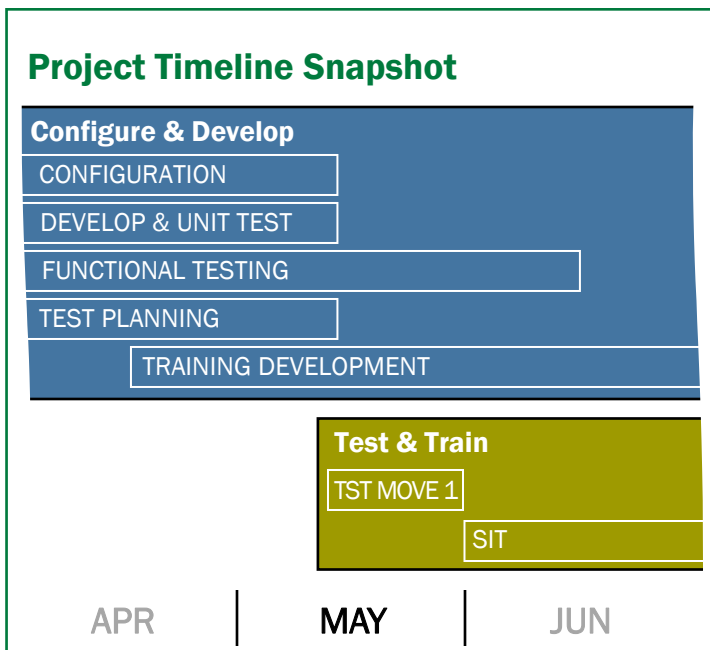
MODULE	CHANGE	WHAT IT MEANS FOR YOU
Accounts Payable	Add/Update Supplier (Vendor) Forms	Requests will now be made using forms within the VISION system. There will be no need to complete an excel file, email the form and wait for an email response from Finance Accounting as to the status of the request. The new forms can be tracked by the requestor within VISION to see where the request is at within the process. The requestor will have access to a new query that will include all pertinent information regarding the request (supplier id (vendor id), form status, approval/denial comments, etc.)
Accounts Payable	International Handling Code	A new international handling code will be created and associated with all international suppliers (vendors) and will automatically default when entering a voucher. This will eliminate the need for a department to mark a voucher as separate with a handling code of DP and eliminate separate mailing from the department. Vouchers coded with the international handling code will be mailed by the Office of State Treasurer using the correct postage charge and not be kicked back by USPS for insufficient postage.
General Ledger	Chartfield Request Form	The Chartfield Request Form will be available in VISION. Approval workflow will be available for Departments that choose to implement it. The request status can be tracked in VISION.
Travel and Expenses	Out-of-Country Travel Authorizations	Travel authorizations will automatically route to the Secretary of Administration's Office for additional approval. Does not include Judiciary or Legislative.
Travel and Expenses	Expense Report grace period for terminated employees	There will now be a small period of time to allow an authorized employee to enter expense reports on behalf of a terminated employee.
Security	VISION Expense Access Form	Expense Coordinators will be able to complete and submit the VISION Expense Access form online within the VISION system. The form will allow the user to validate data input reducing errors and the need for clarification.
Security	VISION Operator Access Form	The VISION Operator Access Form will be completed online within the VISION system reducing the chance for data entry error.

Browser Compatibility *continued from page 1*

    If your browser release is not listed here, please contact your department's IT resource or the Agency of Digital Services (ADS.) We are aware that some software in use requires older browser releases to work, let your IT person or ADS know if this is the case for you.

BROWSER	SUPPORTED RELEASES
Apple Safari	8.x | 9.x
Google Chrome	43.x | 58.x
Microsoft Internet Explorer	11.x
Microsoft Edge*	25.10586 | 39.14986
Mozilla Firefox	38.x | 42.x | 52.x | 53.x

*Edge is Microsoft's new browser delivered with Windows 10

Project Timeline Snapshot

Configure & Develop
CONFIGURATION
DEVELOP & UNIT TEST
FUNCTIONAL TESTING
TEST PLANNING
TRAINING DEVELOPMENT

Test & Train
TST MOVE 1
SIT

APR | MAY | JUN

As of May 21, 2018 the Project is:

In scope

On schedule

Within budget